

**UNIT TITLE:** Website Software

**LEVEL:** One

**CREDIT VALUE:** 4

**NOCN UNIT CODE:** CK8/1/QQ/007

**ACCREDITED UNIT NO:** D/501/3003

This unit has 2 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
<b>The learner will:</b>	<b>The learner can:</b>
1. Recognise how to use website software. <b>(WEB1)</b>	1.1 Identify who and what the information is for, where it will be used (e.g. on screen or hard copy) and when it is needed. 1.2 Identify what different features are used on websites. 1.3 Describe what features are used to help the user navigate round a website. 1.4 Describe what you like and don't like about single page websites. 1.5 Identify the laws and guidelines that affect day-to-day use of IT.
2. Produce a simple web page. <b>(WEB1)</b>	2.1 Use basic file handling techniques for the software. 2.2 Use basic techniques to combine information. 2.3 Use a web design template to: plan layout and format, and create a simple web site. 2.4 Use basic editing and formatting techniques appropriately. 2.5 Use spell check and grammar check to check the accuracy of simple text. 2.6 Check size, alignment and orientation of images. Check file format is suitable. 2.7 Upload content to web page template.

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**ASSESSMENT INFORMATION**

**Guidance:**

This grid gives details of the assessment activities to be used with the unit attached. Please refer to the NOCN Centre Handbook for definitions of each activity and the expectations for assessment practice and evidence for moderation.

**The assessment activities for this unit are indicated in the table below:**

**Key:** **P = Prescribed** – this assessment method *must* be used to assess the unit.  
**O = Optional** – this assessment method *could* be used to assess the unit.

Case study	O	Project	O
Written question & answer/test/exam		Role play/simulation	O
Essay		Practical demonstration	O
Report	O	Group discussion	
Oral question and answer		Performance/exhibition	O
Written description	O	Production of artefact	O
Reflective log / diary	O	Practice file	O

**Signposting Key Skills**

This unit offers clear opportunities for learners to provide evidence of achievement in Key Skills achievement in the following skill area/s:

Key Skill		Wider Key Skill	
Communication		Working with others	
Information Technology		Problem solving	
Application of Number		Improving Own Learning and Performance	