

**UNIT TITLE:** Website Software

**LEVEL:** Two  
**CREDIT VALUE:** 6  
**NOCN UNIT CODE:** CK8/2/QQ/004  
**ACCREDITED UNIT NO:** Y/501/3016

This unit has 2 learning outcomes.

<b>LEARNING OUTCOMES</b>	<b>ASSESSMENT CRITERIA</b>
<b>The learner will:</b>	<b>The learner can:</b>
1. Know how to use website software. <b>(WEB2)</b>	1.1 Identify who and what the information is for, how it communicates clearly and accurately with the audience, where it will be used (e.g. on screen or hard copy) and when it is needed. 1.2 Identify what different features are used on websites and the benefits and drawbacks of different features for the user. 1.3 Describe what features are used to help the user navigate round a website. 1.4 Describe what you like and don't like about single page websites. 1.5 Identify the laws and guidelines that affect day-to-day use of IT. What and how different IT activities are affected by laws and guidelines, such as storing names and address, downloading images from the Internet. 1.6 Describe what difficulties users with different needs may have in accessing websites. 1.7 Describe why download speed varies, such as by the type of browser and connection and by the memory size of the contents of the web page.

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LEARNING OUTCOMES	ASSESSMENT CRITERIA
<b>The learner will:</b>	<b>The learner can:</b>
2. Produce multiple web pages. <b>(WEB2)</b>	2.1 Use file handling techniques for the software. 2.2 Use techniques to combine information. 2.3 Plan the lay out of the content and how any features will be used, using web tools and techniques to create a multiple-page website. 2.4 Use editing and formatting techniques appropriately. 2.5 Use spell check and grammar check to check the accuracy of text. Using proof reading techniques to check that text looks professional. Check line, paragraph and page breaks fall in appropriate places, and check that headings, subheadings and other formatting techniques are used appropriately. 2.6 Check size, alignment and orientation of images. Check file format is suitable. Check colour mode and filters are used appropriately. Check image resolution is suitable for where and how it will be used. 2.7 Upload content to web page template. Use a file exchange programme to upload and publish a website, such as FTP or HTTP.

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**ASSESSMENT INFORMATION**

**Guidance:**

This grid gives details of the assessment activities to be used with the unit attached. Please refer to the NOCN Centre Handbook for definitions of each activity and the expectations for assessment practice and evidence for moderation.

**The assessment activities for this unit are indicated in the table below:**

**Key:** **P = Prescribed** – this assessment method *must* be used to assess the unit.  
**O = Optional** – this assessment method *could* be used to assess the unit.

Case study	O	Project	O
Written question & answer/test/exam		Role play/simulation	
Essay		Practical demonstration	O
Report	O	Group discussion	
Oral question and answer		Performance/exhibition	O
Written description	O	Production of artefact	O
Reflective log / diary	O	Practice file	O

**Signposting Key Skills**

This unit offers clear opportunities for learners to provide evidence of achievement in Key Skills achievement in the following skill area/s:

Key Skill		Wider Key Skill	
Communication		Working with others	
Information Technology		Problem solving	
Application of Number		Improving Own Learning and Performance	